

4 easy ways to renew!

Internet

Skip-the-Trip! Save Time, Renew Online!

If all information on your renewal notice is correct and the notice contains a PIN, access the Secretary of State Web site at: www.Michigan.gov/sos

Phone

If all information on your renewal notice is correct and the notice contains a PIN, call **(517) 334-9444*** and follow the instructions. Multiple renewals can be completed with one phone call.

* Individuals with hearing impairments who use a Telecommunication Device for the Deaf (TDD or TTY) call (517) 334-9477.

Mail

Mail your renewal notice, proof of insurance (if no PIN was assigned), and payment using the enclosed envelope. Payment can be made by check or money order payable to the State of Michigan. Credit card payments using VISA, MasterCard, or Discover can be made using the renewal worksheet.

Mail the entire renewal notice. You will receive a new registration with your license plate tab.

If ordering new plates (using any payment method), complete the renewal worksheet and mail with your other documents.

In Person

You can renew at any Secretary of State branch office. See back panel for information.

Late Fee

Renew before your current registration expires to avoid a \$10 late fee.



Fundraising License Plates

Fundraising license plates can be ordered for a fee, in addition to the annual vehicle registration fee, when renewing by mail or in person. Motorcycles, trailers, and vehicles used commercially are not eligible in a fundraising style plate.

Complete the renewal worksheet using the two-digit plate code found at the bottom right corner. The new license plate will be mailed within 14 days.

Original Fee: \$35 in addition to the annual registration fee (\$25 goes to the university or cause).

Renewal Fee: \$10 in addition to the annual registration fee (\$10 goes to the university or cause). The \$10 will be included in your registration fee on your renewal notice.

Proud To Be American

The patriotic fundraising plate features the U.S. flag, a map of Michigan, and the phrase "Proud To Be American." Proceeds support the American Red Cross and Salvation Army disaster relief and preparedness activities in the United States.



Patriotic - 34

Specialty Fundraising License Plates



Water Quality - 27



Agricultural Heritage - 28



Veterans Memorial - 29



Wildlife Habitat - 30



Lighthouses - 31



Children - 32

University Fundraising License Plates



Central
04



Eastern
05



Ferris
06



Grand Valley
07



Lake Superior
08



Michigan State
09



Michigan Tech
10



Northern
11



Oakland
12



Saginaw Valley
13



U of M
14



U of M Dearborn
15



U of M Flint
16



Wayne
17



Western
18

Olympic Education Center Plate

The Olympic Education Center license plate is \$25 in addition to the annual registration fee for both originals and renewals. The \$25 fee supports the center.



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To order a non-fundraising veteran plate, a personalized license plate, or to obtain a disability license plate, you must visit a Secretary of State branch office.

The "License Plate Store"

www.Michigan.gov/sos

Renewal Checklist

How to find us

Tips for renewing

- ☐ When renewing by Internet or phone, have your valid VISA, MasterCard, or Discover credit card ready and locate the PIN (Personal Identification Number) on the lower left corner of your renewal notice for each registration. *If a PIN was not assigned, you must renew by mail or at a branch office and provide your proof of insurance.*
When renewing by Internet or phone, your new tab will be mailed within 7 business days.
- ☐ Check to make sure the address is correct on each renewal notice. *If the address is not correct, you must renew by mail or at a branch office.*
When renewing by mail, your new tab and registration will be mailed within 10 business days.
- ☐ Check to make sure the owner name and vehicle information is correct on each renewal notice. *If the information is not correct, you must renew at a branch office.*
- ☐ Renew before your current registration expires to avoid a \$10 late fee.

Personal Identification Numbers (PINs)

A PIN is assigned to a vehicle when the Secretary of State receives electronic verification of your insurance. Most trailers are assigned PINs because proof of insurance is not required for renewal.

The PIN can only be used for this renewal year. Do not use a PIN from a previous year.

Common reasons for not receiving a PIN include:

- The insurance company does not participate in the electronic insurance verification program.
- The vehicle type is not eligible to renew by Internet or phone at this time.
- The VIN is not accurate on your insurance policy.
- The insurance policy is too new.

Branch Office locations can be found:

- On the Internet: www.Michigan.gov/sos
- By calling (517) 322-1460
- In your SBC government blue pages, under: Michigan, State of, Secretary of State

Branch Office Hours

- 9 a.m. to 5 p.m. Monday, Tuesday, Thursday, Friday
- 11 a.m. to 7 p.m. Wednesday, except for offices in city centers which are open 9 a.m. to 5 p.m.
- Closed on weekends and state holidays
- Smaller offices may close for a lunch hour

Branch offices do not accept credit cards.

